

PLEASE RETURN:
COMPLETED ROSTER
COMPLETED TESTS
COMPLETED EVALUATION

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NURSING HOME #NH 2772
ASSISTED LIVING #ALF 909
HOME HEALTH CARE #HH 1175
WILLIAM STACY RN, NRCMA

ROSTER

Program Title: **MEDICAL RECORD DOCUMENTATION & LEGAL ASPECTS (2 HR)**

Date: _____ Facility Name: _____

*******PLEASE PRINT CLEARLY*******

CERTIFICATES CAN NOW BE EMAILED IF WE CAN READ THE EMAIL ADDRESS

1. NAME _____ PHONE _____
ADDRESS _____

EMAIL _____

2. NAME _____ PHONE _____
ADDRESS _____

EMAIL _____

3. NAME _____ PHONE _____
ADDRESS _____

EMAIL _____

4. NAME _____ PHONE _____
ADDRESS _____

EMAIL _____

UNDERSTANDING LEGAL ASPECTS FOR CNAS

NAME: _____ DATE: _____

Please read each question and circle your answer.

1. Which part of the CNA law contains the discipline guidelines?
 - A. Florida Statutes Chapter 464 Part II
 - B. Florida Statutes Chapter 400
 - C. Code of Federal Regulations Part 483
 - D. Florida Administrative Code 64B9-15

2. How many hours of in-service education is a CNA working Florida required to have each year?
 - A. At least 12
 - B. 8
 - C. At least 2
 - D. At least 18

3. Which part of the CNA law is National?
 - A. Florida Statutes Chapter 464 Part II
 - B. Florida Statutes Chapter 400
 - C. Code of Federal Regulations Part 483
 - D. Florida Administrative Code 64B9-15

4. If you wanted to tell another CNA where to go in the law to find a list of the required special in-services for CNAs working in a nursing home, which part of the law would you tell her/him to look?
 - A. Florida Statutes Chapter 464 Part II
 - B. Florida Statutes Chapter 400
 - C. Code of Federal Regulations Part 483
 - D. Florida Administrative Code 64B9-15

- 5.. Which part of the CNA law contains general information about becoming a CNA and working as a CNA?
 - A. Florida Statutes Chapter 464 Part II
 - B. Florida Statutes Chapter 400
 - C. Code of Feral Regulations Part 483
 - D. Florida Administrative Code 64B9-15

6. A CNA may not submit a false report or complaint about another person who has a license or certificate; if she/he does this, there are serious penalties.
- A. True
 - B. False
7. Which of the following is a special in-service topic required for CNAs who work in a nursing home facility?
- A. Medical Record Documentation
 - B. Principles of adequate nutrition and hydration
 - C. Medical Error Prevention and Safety
 - D. CPR Skills
8. The CNA/ employer is responsible for keeping up with his/her own in-service training.
- A. True
 - B. False
9. A CNA in Florida is required to have HIV/AIDS in-service training at least:
- A. Once in a two year period
 - B. Once a month
 - C. Once a year
 - D. Never
10. A CNA contacts this group when she/he has an address change:
- A. CNA council
 - B. Board of Nursing
 - C. Florida Health Care Association
 - D. CNA Registry
11. CNAs must keep their in-service training records for five(5) years.
- A. True
 - B. False
12. A CNA contact this group is she/his convicted of a crime:
- A. CNA Council
 - B. Board of Nursing
 - C. Florida Health Care Association
 - D. CNA Registry
13. The CNA is responsible for keeping up with his/her own in-service training.
- A. True
 - B. False
14. Which of the below is NOT an accepted rule for Medical Documentation:
- A. Use standard medical abbreviations
 - B. Use a pencil in all of your documentation
 - C. Use correct spelling
 - D. Always be honest when documenting
15. Poor documentation can mean that a resident does not receive the care he/she needs.
- A. True
 - B. False

NAME: _____ DATE: _____

16. A CNA's certification remains current until she/he:
 - A. Fails to complete the required in-service training for a two year period of time.
 - B. Does not work for pay in any nursing-related service for 24 consecutive months
 - C. Has her/his certificate revoked by the Board of Nursing as a result of some serious action taken against the certificate (like a crime of some kind or continued problems with addiction, or perhaps continued failure to pay a fine)
 - D. All the above

17. When correcting your own mistakes in documentation, which of the following apply:
 - A. Draw a single line through the mistake
 - B. Do not mark out the error with scribbles
 - C. Do not use correction fluid
 - D. All of the above.

18. It is okay to occasionally document before giving care to a resident.
 - A. True
 - B. False

19. A CNA can check their address and certification status by going online to www.doh.state.fl.us/mqa and selecting CNA Verification Screen.
 - A. True
 - B. False

20. Why is medical documentation important?
 - A. It helps caregivers communicate with each other
 - B. Documentation can show how a resident is responding to care treatment
 - C. It is a legal record which can be used in a court of law.
 - D. All of the above.

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PROGRAM EVALUATION

COURSE TITLE: MEDICAL RECORD & LEGAL ASPECTS (2 HR)

DATE: _____ LOCATION: _____

*Please evaluate by circling the appropriate rating:
5-Excellent 4-Above average 3-Average 2-Fair 1-Poor*

- | | |
|---|----------------------|
| 1. Overall quality of the program | 5 4 3 2 1 |
| 2. Overall content of the program | |
| a. content can improve my ability to perform my job | 5 4 3 2 1 |
| b. content reflected knowledge level and needs of learner | 5 4 3 2 1 |
| c. the material was current | 5 4 3 2 1 |
| 3. Achieved stated objectives | |
| a. total number of objectives in program _____ | |
| b. circle the number of met objectives | 1 2 3 4 5 6 7 8 9 10 |
| c. the test material reflected the objectives listed | 5 4 3 2 1 |
| 4. Overall organization of the program | |
| a. material was organized to facilitate learning | 5 4 3 2 1 |
| b. material covered was adequate and accurate | 5 4 3 2 1 |

What did you like best about the program?

Your suggestions for improving this program.

Any topic ideas for future in-service programs

THANK YOU FOR USING PEGCO INC. WE APPRECIATE YOU.